



Picture it..

Booking form

Photography

Name:	
Address:	
Tel No:	Mobile:
E-mail	
Please indicate / describe the work which you wish to have photographed below e.g. materials, size etc.	

Please indicate your preferred date and venue clearly:

October 14th 2009 Arts Alive, Crickhowell

October 23rd 2009 Maesmawr Gallery Caersws

October 28th 2009 CARAD, Rhayader

Please indicate your preferred time slot (*we will allocate these as closely as possible to your request but cannot guarantee that your choice will be available*). Sessions will last for approximately 20 minutes.

a.m.

9.30 – 10.30 10.30 – 11.30 11.30 -12.30

p.m.

1.30 – 2.30 2.30 – 3.30 3.30 - 4.30



N.B.

1. Please note that you will be offered a choice of white or black backgrounds on which to display your work. The maximum width for 2d objects is 2 metres. You may wish to provide plinths and stands for objects.
2. Each applicant will be able to have a maximum of three images.
3. Please pay the photographer the fee of £10 on the day. You will receive your CD with your images on within 21 days. If you book an appointment but fail to keep it, we will invoice you for that slot.
4. arts-engine and Glasu will also receive your images to use on publicity material relevant to promotional and marketing activities. Acknowledgement of the artist/maker and the photographer will appear with the image. All images used on websites will be watermarked to protect them.

arts-engine Website

The website designer, Rob Picken, will be available to demonstrate arts-engine and how to upload your information. If you wish to build your capacity to use the website, sessions will run at:

11:00

2:00

(Please indicate your choice)

If you have problems with access to the website, e.g. no Broadband provision, please indicate below:

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Marketing surgery

Free advice about using images in promoting your work will be available from Kate Bull, arts' marketing expert.

Refreshments

Free refreshments (tea, coffee & biscuits) will be available throughout the day.

Please return the booking form by September 4th, or for further information, please contact:

Hazel James, Glasu, Antur Gwy, Builth Wells, Powys, LD2 3BA, Tel:01982 552224 e-mail:hazel.james@powys.gov.uk

DO NOT ENCLOSE BOOKING FEES AS THESE WILL BE PAYABLE DIRECTLY TO THE PHOTOGRAPHER.